

Appendix A – Reporting Safeguarding Concerns – Fountain House

Reporting Safeguarding Concerns

Fountain House

Name	Role	Email	Mobile
Matthew Palmer	Headteacher	matthew.palmer@five-rivers.org	07703 830454
Stacey Wagstaffe	Deputy DSO Registered care home manager	Stacey.wagstaffe@five-rivers.org	07535 706754
James Hall	Head of Education	James.Hall@five-rivers.org	07935 066031

During office hours Call the Duty and Advice team on 0113 376 0336 (Monday to Friday, 8am to 6pm).

Out of office hours: If the issue can't wait until the next working day please contact the Children's Emergency Duty Team on 0113 376 0469 and provide us with as much information as possible.

You can also email us on childrensedt@leeds.gov.uk

LADO referrals Carolyn Hargreaves and Ted O'Sullivan are the current Local Authority Designated Officers. They can be contacted Monday to Friday on: 0113 247 8652. Between them they operate a duty system for LADO Notifications. They can be contacted on email at: carolyn.hargreaves@leeds.gov.uk and ted.o'sullivan@leeds.gov.uk

Please ring first to discuss allegations or concerns before sending any information by email.

Please use the following form if reporting an allegation regarding a member of staff:<https://www.leedslscb.org.uk/LSCB/media/Images/LADONotificationFormJune2017.doc>